



Annual review
and accounts

2012/2013





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Welcome



Anna Walker Chair of Trustees

It has been a challenging but rewarding year at Young Epilepsy. Despite the difficult financial climate that still pervades, I am pleased to report that charitable donations and non-charitable income have both increased this year to take us to £27m. This is testament to the skill and dedication of all the team at Young Epilepsy that has continued to rise to each new challenge, such as the increasingly complex needs of students who benefit from our support. Thanks to their skill and dedication, our campus services continue to go from strength to strength.

Almost 200 of the most special children and young people living with severe epilepsy and other associated conditions such as Autistic Spectrum Disorder (ASD), acquired brain injury, behavioural difficulties, profound and multiple learning difficulties etc, benefit from Young Epilepsy's unique, holistic, on-site service. Young Epilepsy is unlike any other facility in the UK in that rather than taking the child to the services which can be unsettling and disruptive, we are able to bring the services directly to the individual. This means our multi-disciplinary team is able to share knowledge and expertise across health, education and care services.

From our Surrey headquarters we operate St Piers School and College, as well as our residential services (including four registered children's homes which recently received an 'outstanding' rating in their Ofsted inspection) and of course our award winning Neville Childhood Epilepsy Centre. As well as offering an extensive programme of therapies to our students based on site, this purpose built facility houses some of the best assessment and rehabilitation facilities across Europe, which this year opened its doors to over 2000 children.

Our President, Sir Gerald Acher, has made superb progress in raising funds for the new Education Resource Centre. Whilst we still have a long way to go, we hope to open the new school in September 2015, subject to securing the remaining funds for this fantastic project. This is an incredibly exciting initiative for the charity as the state-of-the-art centre would provide education and therapy services to those most seriously affected by the condition.

“The team at Young Epilepsy has continued to rise to each new challenge.”

We continue to undertake world-class epilepsy research, funds for which totalled almost £1m in 2012/13. Our study into the prevalence of learning and behavioural difficulties in school-aged children with epilepsy has been completed and is presently being peer-reviewed. Looking forward, a study into epilepsy in infancy, generously funded by the Charles Wolfson Charitable Trust, is in the earliest stages and we look forward to presenting the results in the future.

Initiatives such as our Champions Awards ceremony have seen the charity gain a higher profile and helped it reach out to the 112,000 young people in the UK with epilepsy. Our helpline has received a record number of queries from the general public. In addition, our Epilepsy Education for Schools and our epilepsy training programmes have gained in popularity.

The incredible effort of our dedicated supporters and celebrity ambassadors has raised the profile of Young Epilepsy and the work we do; work which is changing so many lives. Celebrity supporters and actors Philip Martin Brown and Himesh Patel, athlete Dai Greene, footballer Leon Legge, DJ Norman Cook aka Fatboy Slim and Vice Presidents newscaster Nicholas Owen and opera singer Jean Rigby, all work tirelessly to promote Young Epilepsy.

Much of this work was started under former Chief Executive David Ford who left just before the end of the financial year. David was thoroughly committed to Young Epilepsy and on behalf of all the staff and trustees, I'd like to thank David for his huge contribution.

David's work is continued by Interim Chief Executive Lisa Farmer. Lisa comes with many years experience with the charity and I wish her, and all the staff, a very successful year as they work towards creating better futures for young lives with epilepsy.





**Sir Gerald
Acher**
President



Lisa Farmer
Interim Chief
Executive

As President of Young Epilepsy, it has been a privilege to lead the fundraising campaign for the new school, planned to open in September 2015, with the tremendous support of the President's Committee. I am delighted to say that we are on track to meet our fundraising target of £6m which will allow us to deliver this wonderful new school that will help to enrich many young lives into the future. Typically, the last part of any fundraising campaign is the most challenging and we still have some hard work to do before we can call it closed. Young Epilepsy offers outstanding educational opportunities and pastoral care to children and young people who need the specialised support that the charity provides. We will continue to build on the excellent platform that has been established at the Lingfield campus and to support these young people to maximise their potential.

This is a very exciting time for Young Epilepsy. We have much to celebrate and many developments on the horizon that will secure our future and cement our place as *the* charity working for all children and young people with the condition.

For each student at St Piers School, College and Connect2, we have one goal – to help that student achieve to the very best of their own individual ability. We accomplish this by working in partnership with local authorities and funding bodies. We go the extra mile to understand the challenges they face and find innovative ways to provide value for money while also demonstrating the positive outcomes and benefits students receive by coming here.

Student numbers at St Piers School and College were very high this year, demonstrating our sector-leading expertise in effectively managing the diverse and serious conditions which are common to our intake. We had 73 children at St Piers School, 115 young people at the College and eight in our Connect2 service.

Connect2 is a relatively new service at Young Epilepsy which enables adults aged 19-25 with profound and multiple learning difficulties to lead rich, fulfilling lives. The year-round, residential service is based on one-to-one support and a person centred approach rather than a conventional curriculum. Our expertise in special educational needs enables us to support young adults at a sensory level, while our on-campus



“There’s no question that over the past year we have achieved a great deal in terms of raising awareness of the charity and epilepsy.”

health care and therapy services enable us to focus on individual health, wellbeing and development. The terrific work of the Connect2 team was recognised when they won a prestigious Surrey Care Award for their efforts.

Our Ofsted ratings prove the quality of the service we provide is very high. St Piers School was inspected in April 2013 and given a ‘good’ rating and the observers noted the ‘outstanding’ behaviour of pupils and the strength of the management team. An Ofsted inspection is imminent at St Piers College and we’ve made many changes so we’re confident we will build on its present ‘satisfactory’ rating.

Towards the end of the financial year, work commenced to revamp St Piers Farm, home to a variety of animals including chickens, goats, ducks, Shetland ponies plus a range of reptiles. Students have enjoyed the therapeutic effects of working on the farm ever since it first opened in 1897, but until recently the farm was severely restricted in terms of the scale of its use. The transformative work has now been completed and provides an excellent facility for our students so they can enjoy working in the environment and learn significant new accredited qualifications and skills such as customer service, selling and working with money.

We recognise that we must continue to adapt and change if we are to maintain our reputation and provide excellent services. To this end,

we have invested heavily in staff training and introduced a new appraisal system that will help us measure performance much more accurately.

Our research work continues unabated and we continue to raise awareness of epilepsy plus provide support to those who really need it.

There’s no question that over the past year we have achieved a great deal in terms of raising awareness of the charity and epilepsy. Our services continue to develop and thrive and we’ve made tremendous progress in diversifying our education and residential services to meet the needs of the market.

The financial results for the year showed a £1.3m surplus principally due to the combination of a £2m increase in income and tighter expenditure controls than the previous years.

There is, of course, much still to do. Young people with epilepsy continue to face stigma and obtaining the correct medical treatment and education support can be a real battle. Over the coming year our hard work will continue as we help the 112,000 children, teenagers and young people living with epilepsy so they can get the help they need to reach their maximum potential. With your continued support, together we will continue to make a difference to these young lives.

Objective 1



To provide excellent specialist education, residential and health services for the students at St Piers School and St Piers College, each with an education and enrichment dimension for students, and to develop and deliver a range of outstanding day and residential services.



Meet Jack

12-year-old Jack has intractable epilepsy; he has never had a day without a seizure, and on his worst days can have over 60. In September 2012, Jack joined Young Epilepsy's St Piers School, which caters for children with severe epilepsy and complex needs. When he first arrived, Jack was very quiet and withdrawn. He spent a lot of his time in a wheelchair, it wasn't that Jack couldn't walk; he simply didn't have the physical strength or confidence to do so. Jack was reluctant to eat, so he was fed through a tube directly into his stomach to ensure that he got the nutrients his body needed.

Jack is a very different boy now. Living and learning with children who have similar challenges has meant that he aspires to be like his peers and is pushing himself to walk, talk and even run. One of the first indications of this was when Jack picked up a spoon and started to feed himself. He loves rebound therapy on the trampoline and swimming, and this has helped develop his strength, coordination and confidence, so much so that he has started to walk more and use his wheelchair less and less. Jack joins his friends on outings and has discovered a passion for transport museums and airfields.

Alison, Jack's mum, explains, "Jack's physical development has been phenomenal. Jack

was very dependent on his wheelchair before, and now he barely uses it. He goes into the community and even exchanges handshakes. It makes me so happy that Jack has a social life and a peer group now; it was breaking my heart that he was so isolated, every child should have friends of their own age.

"Things that never looked possible for Jack are now becoming a part of the daily routine. Every day he is learning something new. I didn't realise he was so determined, and although I know his seizures will never stop, I know he has the best chance at life with Young Epilepsy."

So many children like Jack have challenges that go beyond seizures. Complex epilepsy is often associated with behavioural, emotional and communication difficulties, along with educational delay due to learning difficulties, or a lack of access to appropriate education facilities that can cope with their condition. Young Epilepsy is working tirelessly to understand the impact of these challenges and how best to address them.

Our services change the lives of people like Jack.

What have we **achieved**?

Young Epilepsy is unique in its provision of services to students on campus. We operate a school and college for day and residential students who are both supported by a world-class health provision that designs support on an individual basis for each and every student. Core assessments identify the needs of our students, and our experienced interdisciplinary team work directly with them and their parents/carers. Our primary aim is to enable children and young people to achieve their very best and to participate in the world around them through engagement, independence and confidence.

We do this using the simple principles of teamwork and a systemic approach. Our expert knowledge and experience determine our working practices, and ensures that every component of care and support that is required by an individual is available to them on site. This includes excellent teachers and classroom support, and residential carers that have the confidence to apply a range of strategies. The support that our health team provides to students is key to their wellbeing.

Being a young person with complex disabilities is not easy. Our job is to provide everything they need, when they need it. This allows the children and young people the freedom to lead a fulfilling life, with the confidence that they are fully supported.

As the challenges our young people face become better understood, we have addressed key areas that have allowed us to support them in the best possible way.

These include:

- ✦ Significant campus upgrades to facilitate non-weight-bearing students.
- ✦ Introduction of a comprehensive Positive Behaviour Support Strategy that ensures staff, students and parents have access to the right level of expertise to design individualised strategies.
- ✦ Improved Safe Support approaches to ensure the safety of our students and staff.
- ✦ A school that is rated 'good' with 'outstanding' features following recent inspection.

Student achievements and attainment

St Piers School

All school students are achieving on or above the expected targets. Science is an area where amendments to the curriculum have resulted in some stunning successes, particularly within Key Stage 5.

A total of 36 students moved on from sixth form. Between them they received 502 certificates in 39 subjects and 43 certificates in six key skill units. In Key Stage 4, 14 students obtained 120 AQA accreditation certificates during the year.

St Piers College

Our college continues to produce strong results. Around 90% of students were on target to achieve some kind of accredited learning during the 2012/13 year. This represents an increase of 5% in two years. An impressive 95% were on target to complete non-accredited learning.

In addition to this, 77% of students completed a work experience placement. This demonstrates that one of St Piers strong points is developing students' independent living skills.



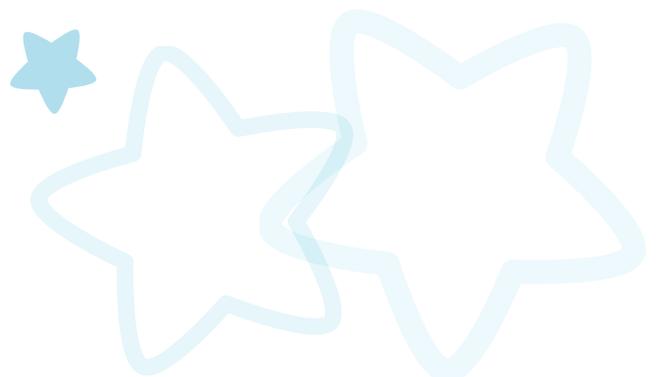


What **next?**

Working with key internal and external partners, our main focus at present is on the needs of students with autism spectrum conditions. Young Epilepsy is a vital provider of education for young people, with the skills and expertise to support children with both epilepsy and autism. In the coming year we will be recognised as a national leader in this field.

Subject to further ongoing fundraising activity, in 2015 we aim to open the doors to a new school for children with epilepsy and associated conditions, including those who need high levels of support for physical disability. This will significantly improve the quality of experience for students and their families.

For more information visit:
youngepilepsy.org.uk/what-we-do



Objective 2



To be the voice and champion of childhood epilepsy through providing information, awareness, support and campaigning.



Meet **Millie**

Millie has absence seizures and was diagnosed with epilepsy as an infant. In March 2013 she was awarded a Young Epilepsy Next PLC Gold Champion Award for her tireless work to raise awareness of epilepsy through extensive media interviews.

She says: “I have roughly four or five seizures a month and they normally occur due to tiredness or illness. I am generally able to live a ‘normal’ life, although I am unable to drive as I must have two seizure-free years first. That said, when I was younger I was bullied and that I found hard to deal with.

“When I started secondary school I had a strong group of friends, but no one else in my year was told about my condition. During a drama lesson I had a seizure and it scared everyone because they didn’t know what was happening to me. I started being referred to as ‘Scary Mary’. I’ve always thought they did that because they were scared about what to do if I had another seizure in front of them.

“Throughout my time at secondary school I was gradually able to come to terms with my condition and recognise that it was nothing that I did wrong or that was wrong with me, but instead was maybe their lack of knowledge of epilepsy.

“My experiences have made me want to help others, so I am now training to be a paediatric nurse, and in my spare time I help raise awareness of epilepsy by speaking about my experiences to help others understand and for those living with the condition feel they are not alone.”

There are over 112,000 children and young people, just like Millie, who are aged 25 and under and living with epilepsy in the UK. That averages around one child in every primary school and five in every secondary. With epilepsy seriously affecting learning, memory and behaviour in some young people, and antiepileptic drugs often leading to unwanted side effects, epilepsy is not just a health condition but an educational issue too. There is a stigma which leaves many young people battling low self-esteem, bullying, as well as a lack of understanding from both peers and adults. As many as 30,000 children and young people under the age of 18 may be failing to achieve their educational potential.

What have we **achieved**?

We have continued to transform thousands of young lives this year through our national outreach and awareness raising work.

We conducted a survey which revealed shocking levels of stigma being experienced by those living with the condition. Committed to tackling this problem head on through our innovative Epilepsy Education for Schools programme, pump-primed by Big Lottery funding, our teams have been working with hundreds of schools across the UK to train teachers and provide epilepsy workshops for pupils.

We are also at the end of the first year of a two-year project looking into students' experiences of living with epilepsy in Higher Education. The project identified a huge gap in support and resources available for both students and university disability support services. Thanks to funding from the James Lewis Foundation, we have launched a brand new set of resources made specifically for this group.

Our epilepsy information service continues to provide much needed support, with our helpline (now also available by text message) receiving an unprecedented number of queries. Our free books and online materials are proving as popular as ever. We know that young people and parents often feel particularly isolated and confused at the time of diagnosis. This year, for the first time ever, thanks to funding from the Roden family, we have provided free Young Epilepsy information packs to over 200 clinics around the country. This provides vital support that we know is so desperately needed at this time.

We launched a brand new awareness-raising campaign, 'Everyone Knows Someone', in partnership with high street retailer River Island. The project was a first for Young Epilepsy and was solely dedicated to helping raise awareness through the distribution of wristbands providing campaign information. These were given out free with every online order, reaching an incredible 20,000 people over a matter of weeks. Over 14 million people were reached with our awareness

messaging as a result of media coverage for the campaign.

Working with our young supporters, we also spoke directly to MPs about the challenges being faced by young people in the school environment, as part of a debate surrounding the Children and Families Bill. This has been a vital step in making sure young people's voices are heard at the highest level.

On Purple Day, the international epilepsy recognition day, we highlighted and celebrated the achievements of individuals and organisations already going the extra mile to help those with epilepsy during our inaugural Young Epilepsy Champions Awards. The event gathered stars of the screen, sports field and political world. A total of 250 people from all over UK attended, reflecting those who challenge stigma, champion best practice and help us with our mission of creating better futures for young lives with epilepsy.





What **next**?

In the coming year, our Epilepsy Education for Schools programme will be rolling out into new areas of the UK.

We will also be undertaking a significant awareness raising initiative during National Epilepsy Week 2014, the theme for which will be 'Transforming Lives'. This will follow another exciting Young Epilepsy Champions Awards ceremony which shall once again take place at London's City Hall on 26 March 2014.

Through this work, we are committed to educating a new generation of young people who understand epilepsy and aren't afraid to talk openly about it.

For more information visit:
youngpilepsy.org.uk/all-about-epilepsy

“We are committed to educating a new generation of young people who understand epilepsy and aren't afraid to talk openly about it.”



Objective

3



To develop, deliver and support pioneering research that will make a difference to children and young people with epilepsy, their parents and carers.



Meet **Molly**

Molly took part in our *What Helps? What hinders?* study, a groundbreaking review of the barriers to inclusion faced by children with epilepsy, in schools.

Molly's parents reported that she was initially very excited about starting primary school, but her first year did not go well, and her parents feel her self-esteem suffered considerably. Despite an initial willingness to work with the family, according to Molly's parents, her school has shown a lack of awareness regarding how epilepsy should be managed in the classroom. It was her parents' belief that the school treated Molly 'as a health and safety hazard', meaning that she could not sit on benches with her peers at lunchtime in case she had a seizure. The school initially proposed that she should sit facing a wall as they mistakenly believed that seeing the activity in the school would trigger a seizure. This was despite her parents trying very hard to explain the type of seizures Molly has and the fact that they were only occurring at night.

Molly's parents have fought for extra help for Molly in the classroom and although she was given some one-to-one support, this was used for lunchtime supervision rather than supporting her learning. They feel she is struggling to follow what is happening in class, and this has resulted

in her becoming disengaged and her behaviour starting to be problematic. Difficulties in the classroom were being relayed to her mother by the teacher in front of Molly on a daily basis. Her parents feel she has now been labelled as a 'difficult child' and they are hoping that a move to a different school with smaller classes and more support available will help Molly to be included.

To protect this individual's privacy, some personal details have been changed.

What Helps? What Hinders? is just one of the many research projects Young Epilepsy has carried out to get to the root of the barriers that children face, and to establish what can be done to break them down. Despite its prevalence, epilepsy is a condition that historically was largely overlooked and poorly researched. It was even labelled 'the poor relation' of serious neurological conditions, which is why Young Epilepsy is leading the way in pioneering groundbreaking research, which will change the lives of children with epilepsy for generations to come.

What have we **achieved**?

Paediatric epilepsy research is carried out through a joint unit, which works across UCL-Institute of Child Health, Great Ormond Street Hospital and Young Epilepsy. In 2012/13 we secured new grants totalling £919,098 (of which £795,000 will be received, by Young Epilepsy, over the next few years). We have, as a unit, been responsible for 49 peer-reviewed publications of primary research, as well as a further 30 publications including chapters, reviews and commentaries of expert opinion. This is an incredible and unparalleled achievement, reflecting our dedication to supporting children with epilepsy and their families.

Professor Helen Cross, The Prince of Wales's Chair of Childhood Epilepsy, hosted our third annual research retreat for researchers and collaborators in January 2013, moderated by Professor Sam Berkovic, Director of the Epilepsy Research Centre at the University of Melbourne. Many of our projects were presented and discussed, crucially enabling further ideas about epilepsy research to be explored.

Over the last 12 months Rod Scott, Chair of the Research Development Board, has been promoted to Professor by University College London. Also, Professor Helen Cross has been bestowed the honour of being the first woman in the 100-year history of the International League Against Epilepsy (ILAE) to be elected to the Executive Committee as Secretary General, for the term 2013-2017.

Current research projects include:

- ✦ The impact of reducing antiepileptic drug load on quality of life in children with refractory epilepsy.
- ✦ Educational problems of children with epilepsy: Their identification and management.
- ✦ Prevalence and clinical outcome of Rasmussen encephalitis in children.
- ✦ Beyond IQ: Cognitive-behavioural profiles of children with complex epilepsy and intellectual disability.
- ✦ Epilepsy genomics in childhood: Finding the causes, directing treatment.
- ✦ Sleep and memory in children with drug resistant focal epilepsy.
- ✦ A genetic basis for response to the ketogenic diet in epilepsy.
- ✦ The effect of a child's epilepsy on sibling quality of life.
- ✦ The spectrum of epileptic spasms in children.
- ✦ Long-term outcomes of childhood status epilepticus.



What **next?**

Ongoing projects

Some of our ongoing projects include:

Sleep and memory in children with epilepsy

This three-year-long project aims to investigate the role of sleep in learning and assess how epilepsy affects specific aspects of sleep and memory in children. Led by Professor Helen Cross, it brings together researchers from Young Epilepsy, UCL-Institute of Child Health and Great Ormond Street Hospital. It is hoped that the findings will lead to a better understanding of the causes of cognitive impairment in epilepsy.

Epilepsy in infancy

This project aims to improve the treatment outcome for young people with epilepsy by studying newly presenting patients, under 12 months of age, and their response to treatment. The team aims to establish a clinical database to be used as a resource for health practitioners when determining the best course of treatment for a particular diagnosis.

Children with Epilepsy in Sussex Schools (CHESS)

The research team has completed the three-year-long CHESS project and the findings are being reviewed prior to publication. This project provides clear evidence that children with epilepsy have a high rate of difficulties in cognition and behaviour. It is the first project to comprehensively examine the school-based difficulties of children with 'active' epilepsy in a defined population in the UK.

Our long-term strategy focuses on the following key goals:

- 1:** To gain a better understanding of underlying mechanisms and aetiologies responsible for seizures.
- 2:** To widen our understanding of the underlying mechanisms of neurodevelopmental and behavioural compromise in childhood epilepsy.
- 3:** To determine the benefits of early interventions in improving the long-term outcome in childhood epilepsy.
- 4:** To gain a better understanding of barriers to learning in children with epilepsy across all educational settings, and to determine the benefits of newer educational interventions in improving academic achievement in epilepsy.
- 5:** To reduce the overall burden of epilepsy in childhood to the individual, family and agencies involved.
- 6:** To develop a milieu of senior researchers, working both together and independently, towards overriding goals of the unit, so enhancing training for academia, promoting a collegiate environment for junior staff and moving forward academic careers.

Our ongoing collaborations and continued success in attracting support and interest in our programmes will ensure we continue to improve on the diagnosis, management and impact for young people and their families.

For more information visit:
youngepilepsy.org.uk/research

“Our programmes will ensure we continue to improve on the diagnosis, management and impact for young people and their families (living with epilepsy).”

Objective 4



To use our world-leading health expertise to support young people with epilepsy and other neurological conditions, through the delivery of an excellent range of specialist multi-disciplinary diagnostic, assessment and rehabilitation services.



Meet John

John, aged 14, started to have seizures when he was three years old and over time they became more and more persistent.

John tried lots of different types of medication that attempted to control his epilepsy, and was even fitted with a Vagus Nerve Stimulator (VNS), but sadly, nothing worked.

John was referred to Young Epilepsy's assessment centre to see if he would be eligible for brain surgery. In June 2013, John underwent an operation to disconnect the left hemisphere of his brain, which is also the side of the brain that controls language and movement. "It's a frightening thought to know that you're signing up to give your child a stroke, but when it's the only hope you have that it will stop the severe epilepsy seizures, the decision is made for you already," said mum, Susan. "We explained to John that it would be like being a baby again and that he'd have to learn to walk and talk all over again, but that we would help him every step of the way."

John's surgery was carried out at Great Ormond Street in London, and just five days after the operation John was transferred to the Young Epilepsy Assessment Centre for 12 weeks of rehabilitation.

John is recovering well. He is already starting to walk a few steps at a time, and he is able to talk. He has some word loss problems but hopefully they will return in time. The Neville Childhood Epilepsy Centre at Young Epilepsy is the first purpose-built centre for paediatric epilepsy in the UK. Susan said: "Young Epilepsy has been fantastic. John completely trusts the staff, and he's relaxed and comfortable at the assessment centre. It's a chance of a lifetime for John; we cannot say thank you enough."

To protect this individual's privacy, some personal details have been changed.

There is no known cure for epilepsy, but for those who are eligible, surgery can enable many children to reclaim their childhood and lead lives free from epileptic seizures. Young Epilepsy is home to the award-winning Neville Childhood Epilepsy Centre, purpose-built to provide world-class assessment, therapy and rehabilitation services to thousands of children, just like John.

What have we **achieved**?

The facilities, expertise and personnel at Young Epilepsy continue to be recognised as a unique and sought-after resource for young people and their families. The state-of-the-art facilities at the Neville Childhood Epilepsy Centre are used by a growing number of people from an increasing variety of sources. Young Epilepsy remains a leading centre for the assessment, diagnosis and management of complex epilepsy and the associated impact.

A significant collaboration is developing with UCL Partners and King's Health Partners to ensure pathways for young people are designed to enhance access to key services. This will, in turn, lead to more timely and more effective treatments and will, inevitably, decrease the morbidity and avoidable mortality associated with the condition.

We have also begun to reach out to communities that are more isolated. This includes young people with epilepsy as a result of head or birth injury. We are also widening our involvement with children with a range of other neurological conditions who find it difficult to access appropriate services.



“The facilities, expertise and personnel at Young Epilepsy continue to be recognised as a unique and sought-after resource for young people and their families.”



What **next?**

It is essential that the health services at Young Epilepsy continue to be at the forefront of our provision. We will continually enhance our relationships with key partners including Great Ormond Street Hospital and Kings College Hospital London Foundation Trust. We are looking forward to appointing our first joint post with the latter in the coming months, and we expect and hope that this allows us to reach even more young people and their families.

Creating access to our services requires us to have effective relationships with our commissioners. We will continue to work collaboratively, at all levels, with our NHS partners to ensure our services are seen as providing best value for money, and are the first choice in the management of young people with epilepsy.

For more information visit:
youngepilepsy.org.uk/what-we-do



Objective 5



To be a commercially astute organisation that is financially secure and that invests in the future.



Meet Jim

Jim's daughter Hannah attends St Piers School at Young

Epilepsy. He says: "I was utterly blown away by just how much Hannah progressed during her first year at St Piers. I know all the parents say it, but it really is the best place for students like Hannah who have epilepsy and other complex needs. We had a real battle on our hands to get funding for Hannah which we eventually took to tribunal and won, as we were able to prove that St Piers really is the only place able to cater for her needs.

"She thrives at Young Epilepsy in a way that I had never thought possible, and I just wanted to give something back, so I decided to start fundraising for the charity. I am a Technical Director at Hyder Consulting, where I set about making it my personal mission to get Young Epilepsy to be our UK Charity of the Year, and after much lobbying I am pleased to say it was selected, fighting off stiff competition from some of the much bigger charities.

"So far we have raised thousands for Young Epilepsy, from a range of activities such as quiz nights, bowling nights, cycle challenges, even an archery competition. You name it; we've done it! But it doesn't stop there. Young Epilepsy gives

so much to children like Hannah and we can go on to raise even more money to help continue the fabulous work done there."

Without the amazing support of people like Jim, we would not have been able to raise the £3.5m we need to help the thousands of young people and families we work with each year. £2m of this funding (which includes amounts pledged which will be paid once the project commences) came from major donors to our capital appeal which we hope will build a brand new Education Resource Centre and replace the current St Piers School building, which will soon no longer be fit for purpose. A total of £1.5m was raised by our incredible supporters, £125k of which was raised for the redevelopment of St Piers Farm, and £202k, which went towards our outreach in schools and working with families. The remainder of our funding was used to deliver excellent education, residential and health services to those we support through our school, college, housing and Neville Childhood Epilepsy Centre.

What have we **achieved**?

This year we have been able to support more young people and families affected by epilepsy than ever before. This would simply not be possible without careful and meticulous planning and allocation of every penny we receive.

We know epilepsy is not just a health condition, but an educational issue too. That's why we are currently fundraising towards the development of the first ever purpose-built Education Resource Centre, to be based at Young Epilepsy's Lingfield campus. As well as being home to St Piers School, it will also provide a base for some of the most exciting research into the impact of epilepsy on education. Thanks to the tireless work of the Young Epilepsy President's Committee, made up entirely of volunteers and led by our President, Sir Gerald Acher, we have now raised £4.3m (in cash and pledges) of the £10m target. During the year, we have received wonderful gifts from the Welton Foundation, the James Lewis Foundation, the Childwick Trust, the Ronson Foundation, Barbara Abbott and Wasfi Kani, who pioneered a Charity of the Year partnership for Young Epilepsy at Grange Park Opera, to name just a few. Their generosity will change the lives of children now, and for many years into the future.

We know that sports and recreational activities can sometimes be seen as something of a challenge for young people with epilepsy. Thanks to the incredible team of over 130 Santander staff who came to Young Epilepsy as part of the company's Corporate Social Responsibility programme, St Piers students can now enjoy a fantastic new outdoor play area, providing a soothing and sensory environment.

Lord and Lady Carnarvon opened up their home, Highclere Castle, also known as ITV1's Downton Abbey, for an exclusive fundraising event, which raised £20,000. The event proved more eventful than most with A-list star Joan Rivers popping in to lend her support, whilst another guest decided to use the occasion to pop the question to his now-fiancée.



We were also extremely fortunate to be selected by the Prime Minister and Mrs Cameron as one of the two beneficiaries of a dinner held at Chequers in November 2012.

December was certainly the season of giving, with our festive soiree at Cherkley Court generating £10,000 in just one night, thanks to Jean Rigby, our long-term supporter and Vice President, opera star and mother of a former St Piers College student. We would very much like to thank Jean and the wonderful performers including Finnur Bjarnason, Sally Matthews and Viva Voce (formerly Liz Bryce's Glyndebourne Choir) who made the event so special.

But it is not just large-scale events that are making a difference. This year over 700 community supporters carried out an astonishing range of activities and challenges, from gruelling marathons and cycle rides, through to bake-a-thons, sponsored silences and many more.

There are too many individuals to mention here, but we have been overwhelmed by the generosity and dedication of our supporters, and it is thanks to them that, in spite of the economic downturn, Young Epilepsy continues to thrive in achieving its goal towards better futures for so many young lives.



What next?

Each year we work hard to attract new interest and new supporters so we can continue our work. In next year's Annual Review we will provide an update on the star-studded Christmas concert we held at the prestigious St John's Smiths Square in December 2013. At the event, we were joined by Jean Rigby, Dame Felicity Lott, Susan Bickley, Mark Padmore, Finnur Bjarnason, Brindley Sherratt, Maria Friedman, Jason Carr, the Viva Voce Choir and other special guests, many of whom generously also gave their time performing at our wonderful Glyndeboure Gala 2012. We are also pleased to announce our 2014 Golf Day will be at the stunning Burhill Golf Club. In May 2014, we will have our first sponsored walk at the beautiful Loseley Park, and of course the exciting final phase of our new school appeal will begin.

For more information, visit:
youngepilepsy.org.uk/get-involved



Objective 6



To maintain a workforce that is engaged, motivated, skilled and highly professional in all that it does.



Meet Lisa

Lisa is a Special Educational Needs Lecturer at St Piers College.

Lisa says: "I joined Young Epilepsy back in 2000 as a part-time support worker. I worked across a range of different classes of all abilities, helping with anything from reading with learners, through to swimming, woodwork and working on St Piers Farm.

"There are a lot of opportunities for progression and development at Young Epilepsy. I spent two years studying for my teaching qualifications before embarking on a degree in learning disabilities, funded by Young Epilepsy, which led to my current role as a lecturer at St Piers College.

"As well as those benefitting from our expertise in epilepsy, we now also cater for a significant number of students who have additional conditions, such as autism, ADHD (Attention Deficit Hyperactivity Disorder), moderate and profound learning difficulties and behavioural difficulties. In response, I have undertaken numerous courses, most recently around sex education for students with special needs, TEACCH (an approach to autism) and I, along with 11 other colleagues, completed a trainer programme focusing on autism, enabling us to up-skill our teams in this area.

"We are unique in providing a holistic approach spanning education, health and care, and we are able to work together with teams all over the organisation to share strategies which help each individual progress towards their personal targets.

"No two days are the same at Young Epilepsy. It is a really fulfilling, varied role, the best bit of which is not only working with a terrific team of talented and dedicated individuals, but seeing the progress of each individual student, watching them as they grow and achieve new goals each and every day."

At Young Epilepsy, we are about one thing – the people. Without our 800-strong team of highly skilled and dedicated staff, we simply could not achieve the wonderful outcomes we have for the 112,000 young people living with epilepsy and their families. This year has seen a number of exciting new developments across the organisation to help us further improve as an employer.

What have we **achieved**?

The number of young people we support through our education, residential and health provision on-site at Lingfield, requires an extensive support team, with a small number of students requiring up to 3:1 care ratios at any given time. To ensure we have a constant resource of skilled and competent staff to meet these complex needs, we have adopted a new approach to employee development, which commits to making Young Epilepsy an engaging and rewarding place to work, and one which invests in its employees by providing new and exciting opportunities and challenges for its staff.

In December 2012, we were reviewed by Investors in People (IIP) and were delighted with the return of the IIP Standard award. The Review report stated: “The organisation is to be congratulated on its return to the IIP Standard and also for demonstrating many aspects of good practice which go beyond the Standard.”

We identified an opportunity to improve access to our training by, where possible, replacing classroom-based learning with an e-learning platform. In doing so, we have increased the speed with which staff can be trained, the efficiency with which we can monitor compliance for reporting purposes, and have reduced the amount of staff hours spent in training, ensuring more time can be dedicated to the young people.

As an organisation which delivers against a broad remit and employs a diverse range of employees, it is essential to the effective delivery of our services that each employee is clear about what their job role is, what organisational values need to be adopted and most importantly, how they then support our overall strategic objectives and ultimate goal. To ensure this is clear to every employee, we have invested in developing a values-based competency framework relevant to each role across the organisation, as well as significantly improving our performance management and appraisal processes.

At Young Epilepsy, great ideas are not owned by one person or by one department. They are the property of every individual, and this year we have made a concerted effort to encourage creative thinking and idea generation amongst our employees. By creating more opportunities for integrated team working, forums for open discussion, team development and encouraging face-to-face interaction in place of email culture, we are striving for a more integrated, and therefore more effective, efficient and motivated workforce who can deliver to the best of their abilities for the young people we are committed to helping.

The quality of our staff is not only being recognised from within the organisation but from outside too. In November, our care team won the ‘Making a Difference to Service Users’ award at the Surrey Care Awards, widely regarded as the ‘Oscars’ of the care industry, just reinforcing the impact our staff have on young lives.



“The quality of our staff is not only being recognised from within the organisation, but from outside too.”



What **next?**

Some of our key priorities for 2013/14 include a robust review of our pay, recognition and reward strategy (including a review and enhancement of career pathways) and the launch of new training courses to support staff in the changing environment in which they work, as well as the development of a new internal communications strategy to ensure every individual feels included, informed and recognised for the vital contribution they each make towards us achieving our goals.



For more information, visit:
youngpilepsy.org.uk/working-at-young-epilepsy



Objective

7



To operate an organisation that is efficient, effective and 'fit for purpose' to deliver our objectives.



Meet Tom

This year we renovated St Piers Farm, to enable more students like Tom to make use of the fantastic facilities.

Tom, 23, has very severe epilepsy combined with mobility and posture problems. His attention is badly affected by epilepsy, and he struggles to concentrate on anything for more than a few minutes. At the farm however, he is totally different. He can focus for periods of 40 minutes. He enjoys holding the rabbits, walking the ponies, and playing with the baby goats. If he has become agitated or distressed, spending some time on the farm will calm Tom down. He is also practically minded, and has worked on the farm clearing out the pens and building a pond for the ducks. This year he is taking his Duke of Edinburgh Award, with major components in horse riding and travel training. This is an incredible achievement for a young person who struggles to concentrate, and it was only possible for him to enter because of the experience and aptitude he has shown on the farm.

To protect this individual's privacy, some personal details have been changed.

At Young Epilepsy we are not afraid to ask if there is a better way we could and should be doing something, this is a question we ask ourselves constantly. By having this engrained in our day-to-day culture, we ensure that we are spending every penny as prudently and efficiently as we possibly can, and investing wisely in the right improvements to make sure that every aspect of the organisation is fit for purpose. In doing so, we put improving the lives of young people with epilepsy at the centre of everything we do.



What have we **achieved**?

After a significant fundraising drive, which generated £250k, we have been able to undergo a huge redevelopment of St Piers Farm, based at the Young Epilepsy campus in Lingfield. The farm has always been an incredible resource for students at St Piers School and College, but it was desperately limited in its capacity and could only be used by up to 14 students at any one time, was not accessible for students with mobility problems and could not be used in poor weather conditions. The facility has been transformed by the development and now comprises six log cabin classrooms, four animal shelters, a hay store and a wetlands sensory walkway, all of which enables up to 80 students to take vocational and non-vocational courses in animal care and horticulture.

We have successfully renovated seven houses used for on-site staff accommodation, as well as the former chapel, which is now being used by students in our Connect2 service who have some of the most complex needs amongst our population.

Significant works have been performed as part of an important programme over the next three years, to improve accessibility across the campus, and facilities for students who are non-weight-bearing. Several paths have been widened and levelled with safety barriers installed, two new hygiene rooms have been built in the sports hall and at the farm, and access ramps have been built to the farm cabins and the new art block. Also, a significant amount of flooring has been changed from carpet to vinyl in both residential and educational environments, which allow for better wheelchair movement.

Young Epilepsy's estate comprised 65 acres on which the main campus is sited, and a further 118 acres which has been let to local farmers. This year we sold this surplus land, generating £0.5m which will be reinvested into campus developments.

We have undertaken an ambitious and extensive overhaul of our CRM (Customer Relationship Management) system, which is now being used across all aspects of the organisation. This means information is shared effectively and stored accurately. We have also been able to link it to our new e-commerce system so that, for the first time, our supporters can access our materials more immediately and autonomously by ordering directly online, as well as being able to make donations, and book events and courses more quickly, safely and efficiently. This is a significant step forward and one that will encourage greater long-term support for the charity.

The changes we have made, and will continue to make thanks to our commitment to efficiency and innovation, will have a lasting impact on helping us achieve our mission of better futures for young lives with epilepsy, both now and into the future.





What **next?**

After an extensive fundraising campaign, we hope that building works will commence on the new Education Resource Centre in early 2014. We also plan to conduct essential maintenance work on buildings, pathways and roads etc to ensure our facilities are maintained to the appropriate standards. Similarly, we are refurbishing two residential houses, designed specifically to meet the highly complex needs of the students whom we support at Young Epilepsy. Building on the works just completed, further improving accessibility around the campus will be another central theme of next summer's exciting programme.

For more information visit:
youngepilepsy.org.uk/about-us



Report of the Trustees

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2012/2013

Financial Review

Incoming resources for the year of £27.4m represent a 14% increase on the 2012 figures (£24.2m). These figures include £1.1m (2012 - £502k) of capital appeal fundraising income (amounts pledged, but not yet received, being excluded from the accounts) and the land sale addressed in the following paragraph. The fees from Local Government and Health Authorities for the education, residential and assessment services were £23.3m (2012 - £21.5m) which represented 85% of incoming resources.

The estates strategy had identified that part of the land held alongside the campus, which for many decades had been leased to a farmer, was not going to be required as part of the ongoing charitable activities. Therefore it was disposed of in the year with net proceeds of £0.5m.

Net resources showed a surplus, before other recognised gains and losses, of £1.2m (2012 – deficit £0.8m) as the charity delivered on its operating budget. While the increase in fee income demonstrates the continued demand for our specialist high quality disability services, it was another year with virtually no inflation uplifts in fees. Therefore the staff pay award (£170k to fund a flat rate non-consolidated payment) and non-staff cost uplifts had to be funded from the increased contribution from new fees and savings plan and cost margins remain tight and will continue to do so.

The main item within the capital expenditure of £1.8m was the full refurbishment of two residential care homes, which had been closed some years ago, to meet current increased demands for places. The properties re-opened in September 2013.

The impact of the surplus for the year less the above capital expenditure was that the designated fund for building works stood at £2.3m at 31 July 2013. The key financial target remains to increase this to cover the £5m of internally generated funds needed to build the new school and meet the other substantial future capital expenditure needs of the charity.

The Trustees consider that an ongoing review of financial strategy and performance is essential in order that the ambitious capital programme can be delivered. Therefore the strategic financial model is reviewed at each Trustee meeting to ensure progress against financial targets is monitored and future financial scenario's modelled.

The net assets base of the charity at the year-end is £19m after accounting for the FRS17 determined final salary scheme liability of £4.2m. The tri-annual Actuarial Valuation results for April 2013 were received shortly after the year-end. This put the deficit, after a review of investment strategy, at £2.6m, therefore in negotiation with the Pension Scheme Trustees it has been agreed that the current additional contributions of £332k are reasonable so the funding rate is anticipated to be static until the 2016 revaluation.

Reserves and investments

Reserves policy

In accordance with Charity Commission guidance, the Trustees have considered the adequacy of the charity's reserves. The Charity Commission defines 'Free reserves' as those funds which are neither restricted, designated, nor applied as functional fixed assets. At 31 July 2013, the balance of such funds stood at approximately £5.2m, which represents around 12 weeks' operating expenditure at current levels. The Trustees have conducted a detailed review of future financial scenarios which could lead to calls on this reserve; these included working capital, fee income reduction from fall in student numbers and contingency planning. They concluded that this level of reserve was appropriate but that it would continue to be reviewed annually, in the light of planned capital expenditure.

In accordance with Charities SORP, the pension fund deficit is shown as a liability against unrestricted funds. As noted in the financial review, a payment schedule has been agreed to eliminate this deficit over a period of years.

Designated funds

The Trustees policy is that a designated reserve, called the Building Fund, is maintained during this period of substantial capital expenditure. This fund represents the funds the charity has set aside to be available for the continued capital costs required for the redevelopment of the campus, and at the year-end was £2.3m. Young Epilepsy has a works programme for the next four years of which the new school is the central project, which will require the provision of around £5m from its own reserves, in addition to grant and fundraising income. Any shortfall will be met by operating surpluses over the next three years.

Investments

The charity has investment powers under the Trustees Act 2000. During the course of the past year, there has been an unrealised gain of £149k in the charity's investments. The investments are held with Coutts and the Trustees undertook a full review of performance and investment in September 2013.

Governance, Legal & Management Information

Constitution

Young Epilepsy is the operating name of The National Centre for Young People with Epilepsy Charitable Trust, which is a charity registered with the Charity Commission (registered number 311877) and is regulated by a scheme of the Charity Commission dated 31 October 2002, as amended by deeds of amendment dated 22 January 2004 and 21 October 2004.

The charity has one corporate trustee: The National Centre for Young People with Epilepsy, a company limited by guarantee registered in England (number 756798). The sole purpose of the corporate trustee is to act as trustee of the charity.

Ultimate responsibility for the activities of the trustee lies with the Board of Directors of the corporate trustee.

Directors

The Board members are deemed to be Directors for the purpose of the Companies Act 2006, and Trustees for the purpose of the Charities Act 2011. Throughout this document, they are referred to as Trustees. The Board usually meets eight times a year and administers the charity. In this, it is supported by a number of sub-committees, including a School and Further Education College Governing Body. A Chief Executive is appointed to manage the charity's day-to-day operations. New Trustees are appointed by the Directors and may be appointed for a maximum of two terms of three years, and for a third term under exceptional circumstances.

In December 2012, Giles Maberly and Brian Neville retired after serving for 26 and 17 years as Trustees respectively under former governance arrangements. We thank them both for their long-standing commitment to Young Epilepsy and enormous contribution to the charity. Young Epilepsy regularly seeks to refresh the Trust Board with Trustees who have the experience and expertise required to enable the charity to perform to a high level and during the year four new Trustees were appointed. There have been some changes within the Executive Team with the departure of the CEO during the summer, and the new Chief Executive joins in April 2014. Carol Long joins us from the NSPCC where she held the role of UK Director of Services for Children and Families.

Public benefit

The Trustees confirm that in developing and reviewing the mission, values and activities of Young Epilepsy, along with the future strategic objectives, due regard has been given to the revised public benefit guidance issued by the Charity Commission.

The benefit to the public is incorporated in our Mission and Vision to provide better futures for young lives with epilepsy. The benefits of the services provided by Young Epilepsy are open to all people with referral, usually by their local authority, social services or the NHS (although occasional private pupils and students are also accepted if the service available is suitable for their needs). Support is provided to people in the school, college, assessment and rehabilitation service by the charity, based on their assessed needs.

Access to services is only limited by the levels of specialist medical and behavioural support the Young Epilepsy campus and workforce can manage and deliver appropriately (having explored all opportunities to make reasonable adjustments), in conjunction with the access criteria of the external placement agencies.

Young Epilepsy works hard to establish and maintain excellent community relations, including active engagement with the local community to mutual benefit. For example, it provides the Sure Start Children's Centre for Lingfield, Dormansland and Burstow under a contract with Surrey County Council.

Young Epilepsy provides a free telephone and email helpline service, together with information on the website, and numerous publications.

The section of this report entitled 'Achievements and Performance', sets out further details of the activities of Young Epilepsy in pursuit of its charitable objectives for the public benefit.

No private benefit is derived from the activities of the charity, by either the Trustees or parties related to them. Details of any reimbursed expenses are set out in the notes to the financial statements.

Risk management

Young Epilepsy is highly dependent on both public sector funding and voluntary donations - see Principal activities page 42 - and in light of current public sector expenditure cuts is looking carefully at how to respond to this challenging situation, which is likely to carry on for some time.

The Trustees are responsible for the management of the risks faced by the charity. Risks are identified and assessed, and controls put in place to minimise their impact. A formal review of Young Epilepsy's risk management assessments is undertaken annually.

The key controls used by the charity include:

- Formal agendas for all Committees and Board meetings.
- Detailed terms of reference for all Committees and governing bodies.
- Comprehensive strategic planning, budgeting and management accounting.
- Established management structure and lines of reporting.
- Formal written policies.
- Clear authorisation and approval levels.
- Vetting procedures as required by law and written risk assessments.
- Regular liaison between Executive, staff and Trustees.
- Regular reviews of risk and associated mitigating actions by the Executive Team, Audit and Risk Committee and Trustees.

Employment

Young Epilepsy is committed to the principle of equal opportunity in employment. Employment policies for recruitment, selection, training, development and promotion are designed to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, race, religion, disability or sex. As an equal opportunities employer, and holder of the Disability 'Tick' Symbol, Young Epilepsy ensures that any applicant, who has a disability and meets the minimum selection criteria, will be guaranteed an interview, and every effort will be made, if at all practicable, to offer employment opportunities for prospective or existing staff with disabilities.

Employee consultation

Young Epilepsy places significant value on the involvement of its employees, and maintains its practice of consulting them on matters affecting them as employees.

This is achieved through formal meetings with the Staff Forum representing all staff, and informal meetings and the circulation of briefing materials. Young Epilepsy holds the Investor in People award, and was re-accredited with this award in January 2008. Young Epilepsy has had a formal agreement with the GMB union for Student Support Workers since 2002, and established the Staff Forum during 2007, to ensure effective communication and wider staff involvement.

Governance review

The Trustees are committed to having a high-quality, effective structure of management and governance. In order to ensure the roles, processes and procedures are aligned to the above commitment, have rolled out a review of governance arrangements approved by the Trust Board in 2010. The key recommendations implemented were as follows:

- Clarify the respective roles and responsibilities of Trustees, the Board, the Chair, the Chief Executive and Executive team, and the President.
- A shift away from sub-committees for some areas of work in favour of appointing 'Lead Trustees' to provide oversight in a more flexible and efficient way.
- Introducing maximum terms of office for Trustees, and a performance review process for the Board.
- Introducing a new process through which the Board or sub-committees approve key organisational policies.

A follow up review of the effectiveness of the revised governance structure and to identify further improvements will be undertaken in 2014.

Objectives and **Activities**

Established in 1897, Young Epilepsy is a national charity that is the UK's major provider of services to children and young people with epilepsy and associated learning, behavioural and emotional difficulties. Our mission is:

“Better futures for young lives with epilepsy and associated conditions”.

Core values

Young Epilepsy has as its core values honesty, empathy, integrity, trust and respect.

These values underpin its service delivery and are reflected in its internal and external working relationships.

Principal activities

Young Epilepsy operates St Piers School, a non-maintained residential special school, and St Piers College, which provides further education for students, between the ages of 19 and 25. Both are based on the charity's Surrey campus, along with the Connect2 service which offers support to young adults with extremely complex needs. The integration of the multidisciplinary service across the student day optimises outcomes and supports progression. Historically Young Epilepsy's on-campus residential houses operated only a term-time service. However, since the Jubilee Children's Home opened in 2005, the year-round capacity has steadily increased reflecting the increase in complexity of student needs. Altogether, up to 170 students use the residential services on campus (approximately 30% being with us all year), with up to 50 day students also attending.

The Lingfield campus is also home to the Neville Childhood Epilepsy Centre. This flagship medical facility provides diagnostic services and treatment, in addition to residential and outreach assessment and rehabilitation services, for children and young people with epilepsy and related neurological conditions. Young Epilepsy's growing research programme is based here, and training, teaching and professional development take place at the conference facilities.

Young Epilepsy runs a Sure Start Children's Centre for the local community, funded by Surrey County Council. This provides childcare, training and health services to families with children aged under five.

In terms of national reach, Young Epilepsy operates a range of services designed to support the 112,000 people, aged 25 and under in the UK, who are affected by epilepsy. This includes an information service for families and professionals, a training programme for schools, the 'champions' initiative, designed to raise awareness, conferences and courses.

Our People

Directors

The Board members during the year were as follows:

Mrs Anna Walker CB

Chairman

Mr Giles Maberly

Vice-Chairman (resigned December 2012)

Prof. Brian Neville MB, BS, FRCP, FRCPCH

(resigned December 2012)

Mrs Kathryn Cearns FCA, FCCA

(Chairman, Audit and Risk Committee)

Ms June Davies MA, Bed. Hons

(Lead Trustee – Education and Residential Services, Chair of Education Governing Body)

Mr Michael Plant

Prof. J. Helen Cross MB, ChB, PhD, FRCP, FRCPCH

(Lead Trustee – Health and Research)

Mr Michael Sydney

(Lead Trustee – Trust Board Performance)

Mr Tony Chalkley BSc Est Man, MRICS

(Lead Trustee – Estate)

Mr Philip Hughes BSc, ACA

(Lead Trustee – Finance, Strategy)

Mr Benjamin Osborn

Mr Angelo Rombo

(Lead Trustee – Better Futures for the 112,000, Equality and Diversity)

Dr Anita Devlin

(appointed November 2012)

Mr Michael Kirilloff

(appointed September 2012)

Mr Nigel Kennedy

(appointed September 2012)

Mrs Wendy Eadsforth

(appointed April 2013)

Secretary

Mr Christopher Trotter FCA, MA, BA(Hons), DMS

Chief Executive

Mr David Ford BSc, MSc(Econ), MBA, CQSW
(resigned 31 August 2013)

Registered Office of the Corporate Trustee

The National Centre for Young People with Epilepsy (Operating as Young Epilepsy)

St Piers Lane
Lingfield
Surrey, RH7 6PW

Auditors

BDO LLP

Registered Auditors & Chartered Accountants
2 City Place
Beehive Ring Road
Gatwick, West Sussex, RH6 0PA

Bankers

Lloyds Bank plc

Public & Community Sector
3rd Floor, 25 Gresham Street
London, EC2V 7HN

Solicitors

Berwin Leighton Paisner

Adelaide House
London Bridge
London, EC4R 9HA

Statement of the **Trustees Responsibilities**

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the group's financial activities during the year, and of its and the charity's financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payment basis). In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the group will continue in operation.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of controls, financial and otherwise. It is also responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity, and which enable it to ensure that the financial statements comply with applicable law.

The Trustees are also responsible for safeguarding the assets of the group, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to provide reasonable assurance that:

- The charity is operating efficiently and effectively.
- Its assets are safeguarded against unauthorised use or disposition.
- Proper records are maintained and financial information used within the charity or for publication is reliable.
- The charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss.

They include:

- An annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results and variance from budgets.
- Delegation of authority and segregation of duties.
- Identification and management of risks.

This report has been produced in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005.

Signed on behalf of the Board of Trustees:

Anna Walker

Anna Walker

Trustee

Date: 30 January 2014

Report of the **Independent Auditors**

To the Trustees of The National Centre for Young People with Epilepsy Charitable Trust

We have audited the financial statements of The National Centre for Young People with Epilepsy Charitable Trust (operating as Young Epilepsy) for the year ended 31 July 2013 which comprise the Consolidated statement of financial activities, the consolidated and charity balance sheets, the Consolidated cash flow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's Trustees, as a body, in accordance with the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement (set out on page 44), the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's (FRC's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the FRC's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- Give a true and fair view of the state of the group's and the charity's affairs as at 31 July 2013, and of the group's incoming resources and application of resources for the year then ended.
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.
- Have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the parent charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



BDO LLP

Statutory Auditor

Gatwick, United Kingdom

Date: 7 February 2014

Consolidated statement of financial activities

for the year ended 31 July 2013

	Note	2013			2012
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£'000	£'000	£'000	£'000
Incoming resources:					
Donations, legacies and similar incoming resources	3	503	2,292	2,795	1,995
Activities in furtherance of the charity's objects					
Fees – local authorities and other supporting bodies		23,342	-	23,342	21,518
Grants		142	-	142	120
Activities for generating funds					
Investment income	4	112	-	112	108
Income from rents and meals		364	-	364	385
Miscellaneous		120	-	120	34
Profit on disposal of fixed assets		497	-	497	-
Total incoming resources		25,080	2,292	27,372	24,160
Resources expended:					
Cost of generating funds					
Routine Programme		562	-	562	409
School Capital Appeal costs		-	190	190	154
		562	190	752	563
Charitable activities					
Educational, medical and residential care		23,955	1,449	25,404	24,347
Governance Costs		31	-	31	32
Total resources expended	6	24,548	1,639	26,187	24,942
Net incoming/(outgoing) resources before transfers		532	653	1,185	(782)
Transfers		(190)	190	-	-
Net incoming/(outgoing) resources before other recognised gains and losses		342	843	1,185	(782)
Other recognised gains and losses:					
Net gains/(loss) on investment assets	10	149	-	149	(6)
Actuarial gain/(loss) on defined benefit pension scheme	13	19	-	19	(1,847)
Net movement on funds		510	843	1,353	(2,635)
Total funds brought forward		11,525	6,148	17,673	20,308
Total funds carried forward		12,035	6,991	19,026	17,673

The notes on pages 51 to 67 form part of these financial statements and all amounts relate to continuing activities.

Consolidated balance sheet at 31 July 2013

	Note	2013			2012
		Unrestricted Funds £'000	Restricted Funds £'000	Total Funds £'000	Total Funds £'000
Fixed assets					
Tangible assets	9		12,877		12,379
Investments	10		5,999		5,747
			18,876		18,126
Current assets					
Stocks		70		70	
Debtors	11	2,024		1,798	
Cash at bank and in hand		3,099		2,878	
		5,193		4,746	
Creditors: amounts falling due within one year	12	806		802	
Net current assets			4,387		3,944
Total assets less current liabilities & Net assets excluding pension scheme liability			23,263		22,070
Defined pension scheme liability	13		(4,237)		(4,397)
Net assets including pension scheme liability			19,026		17,673
Funds					
Restricted funds:					
Revenue	14	2,885		1,790	
Fixed assets	14	4,106		4,358	
			6,991		6,148
Unrestricted funds:					
Designated funds	15	2,294		3,026	
Funds representing functional fixed assets	15	8,771		8,021	
Free reserves	15	5,207		4,875	
Pension reserve	15	(4,237)		(4,397)	
			12,035		11,525
Total funds			19,026		17,673

The financial statements were approved by the Board and authorised for issue on

Anna Walker

Anna Walker

Trustee

Date: 30 January 2014

Charity balance sheet

at 31 July 2013

	Note	2013		2012	
		£'000	£'000	£'000	£'000
Fixed assets					
Tangible assets	9		12,877		12,379
Investments	10		5,999		5,747
			<u>18,876</u>		<u>18,126</u>
Current assets					
Stocks		70		70	
Debtors	11	2,028		1,798	
Cash at bank and in hand		3,095		2,878	
		<u>5,193</u>		<u>4,746</u>	
Creditors: amounts falling due within one year	12	<u>805</u>		<u>802</u>	
Net current assets			4,388		3,944
Total assets less current liabilities & Net assets excluding pension scheme liability			23,264		22,070
Defined pension scheme liability	13		(4,237)		(4,397)
Net assets including pension scheme liability			<u>19,027</u>		<u>17,673</u>
Funds					
Restricted funds:					
Revenue	14	2,885		1,790	
Fixed assets	14	4,106		4,358	
			6,991		6,148
Unrestricted funds:					
Designated funds	15	2,294		3,026	
Funds representing functional fixed assets	15	8,787		8,021	
Free reserves	15	5,192		4,875	
Pension reserve	15	(4,237)		(4,397)	
			12,036		11,525
Total funds			<u>19,027</u>		<u>17,673</u>

The financial statements were approved by the Board and authorised for issue on

Anna Walker

Anna Walker

Trustee

Date: 30 January 2014

Consolidated cash flow statement

at 31 July 2013

	Note	2013 £'000	2012 £'000
Net cash inflow from operating activities	16(a)	1,722	61
Net movement in current assets and liabilities	16(b)	(222)	(1,303)
Returns on investments and servicing of finance			
Interest received		112	108
Capital expenditure and financial investment			
Purchase of tangible fixed assets		(1,785)	(86)
Purchase of investments		-	(1)
Proceeds on disposal of tangible fixed assets		497	-
Cash inflow/(outflow) before use of liquid resources		324	(1,221)
Management of liquid resources			
(Increase)/decrease in long term deposits		(103)	(98)
Increase/(decrease) in cash		221	(1,319)

Deposit accounts held for long-term income generation are shown within investments in the balance sheet. These are treated as liquid resources for the purpose of the cash flow statement. As the charity has no borrowings, no further analysis of cash and liquid resources is presented as all movements are shown in the cash flow statement.

Notes forming part of the financial statements

for the year ended 31 July 2013

1 Company status

The Company is limited by guarantee; the liability of each member in the event of the company winding up is limited to £1. The Company is a registered charity.

2 Accounting policies

a) The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued March 2005 (SORP 2005).

b) Consolidation

The statement of financial activities (SOFA) and the balance sheet consolidate the financial statements of the charity and its subsidiary undertaking (see note 18). The results of the subsidiary are consolidated on a line by line basis. No separate SOFA has been presented for the charity alone as permitted by paragraph 397 of the SORP 2005.

c) Incoming resources

Incoming resources are accounted for on an accruals basis, except donations which are accounted for when received. Income received net of taxation recoverable is accounted for gross. Fee income from contracts is accounted for with regard to any in-year admissions and leavers along with any contractual reviews of service levels.

d) Resources expended

Resources expended are accounted for on an accruals basis. Costs are attributed directly to activities where possible on either actual or estimated time basis. Indirect costs are shown as support costs, where these relate to the infrastructure in which charitable services are provided, including gaining support for the furtherance of the charity's objectives. Governance costs comprise those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

e) Fixed assets

Capital assets costing below £10,000 have been written off in the year in which the expenditure is incurred. Assets above £10,000 are capitalised in the Balance Sheet.

f) Investments

Listed investments are shown at market value. Realised and unrealised gains on listed investments are taken to the fund to which they relate in the statement of financial activities.

Notes forming part of the financial statements (cont)

g) Depreciation

Depreciation has been provided on tangible fixed assets at the following rates which are anticipated to reduce their cost to residual value by the end of their expected useful lives.

Buildings	Between 4% and 20% on cost
Plant and Machinery	20% on cost
Motor Vehicles	25% on reducing balance

Donated fixed assets are capitalised at their open market values at time of donation.

h) Stocks

Stocks are stated at the lower of cost and net realisable value, cost being calculated on a first in first out basis.

i) Pensions

The charity has four principal pension schemes for staff, the St Piers Lingfield Retirement Benefits Scheme, the Teachers' Pension Scheme (TPS), the NHS Pension Scheme and The Pensions Trust. The first three schemes are defined benefit schemes, which are externally funded and contracted out of the State Second Pension.

St Piers Lingfield Retirement Benefits Scheme

During the year, the charity operated a defined benefit scheme, which had been closed to new members on 7 April 2000, hence any liabilities will be restricted to current members only, and this number will decline over time.

The difference between the fair value of the assets held in the St Piers Lingfield Retirement Benefits Scheme and the scheme's liabilities measured on an actuarial basis using the projected unit method are recognised in the charity's balance sheet as a pension scheme asset or liability as appropriate. The carrying value of any resulting pension scheme asset is restricted to the extent that the charity is able to recover the surplus either through reduced contributions in the future or through refunds from the scheme. The pension scheme balance is recognised net of any deferred tax balance.

Teachers' Pension Scheme

Pension costs in respect of the TPS charged to the SOFA are equal to the contributions paid to this arrangement. The contribution rate is calculated in such a way that it is a substantially level percentage of current and future pensionable payroll. Not less than every four years, with a supporting interim valuation in between, the Government Actuary conducts a formal actuarial review of the TPS in order to specify the level of future contributions.

Changes in the defined benefit pension scheme asset or liability arising from factors other than cash contributions by the charity are charged to the SOFA in accordance with FRS 17 'Retirement Benefits'. Under the definitions set out in Financial Reporting Standard 17 (Retirement Benefits), the Teachers Pension Scheme is a multi-employer pension scheme. The charity is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, the charity has taken advantage of the exemption in FRS 17 and has accounted for its contributions to the scheme as if it were a defined contribution scheme.

Notes forming part of the financial statements (cont)

NHS Pension Scheme

Contributions paid to the NHS Pension Scheme are in respect of individuals who are on short-term contracts with the charity, typically six months. Consequently, in the opinion of the trustees, this scheme is immaterial in the context of the disclosure requirements of FRS 17 'Retirement Benefits'.

The Pensions Trust

A money purchase pension scheme with The Pensions Trust is available to all members of staff.

j) Fund accounting

The treatment of restricted and designated funds is explained in notes 14 and 15.

Pension reserve:

This reserve has been created within unrestricted funds in compliance with SORP 2005.

3 Donations, legacies and similar incoming resources

	2013	2012
	£'000	£'000
New capital appeal – school	1,093	435
Residential house funds and minor projects	262	251
National Services Programmes	64	464
Other projects	747	443
Epilepsy Infancy Study	126	-
Unrestricted income	503	402
	2,795	1,995

4 Investment income

	2013	2012
	£'000	£'000
Investment income	105	99
Interest from bank deposit account	7	9
	112	108

Notes forming part of the financial statements (cont)

5 Employees

	2013	2012
	£'000	£'000

Staff costs consist of:

Wages and salaries	17,649	16,377
Social security costs	1,346	1,304
Other pension costs	743	580
	19,738	18,261

The average number of employees during the period was:

Teaching and Education Support Staff	218	211
Residential Care	400	380
Medical and Clinical Staff	92	82
Other Staff	109	162
	819	835

Full time equivalent

	659	642
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Number of staff that received in the financial year total remuneration (including benefits and one off settlements) greater than £60,000 in bands of £10,000.	Education, medical, therapy	Executive staff	2013	2012
	No.	No.	No.	No.
£60,001 – £70,000	3	0	3	4
£70,001 – £80,000	2	2	4	4
£80,001 – £90,000	0	4	4	2
£90,001 – £100,000	0	1	1	-
£100,001 – £110,000	-	-	-	1
£140,001 – £150,000	-	-	-	1
£200,001 – £210,000	-	1	1	-
	5	8	13	12

Contributions made in the year for the provision of money purchase benefits on behalf of 2 (2012-3) higher paid employees was £8,832 (2012 - £14,269). There were 4 (2012-3) higher paid staff to whom retirement benefits are accruing under defined benefit schemes.

Notes forming part of the financial statements (cont)

6 Total resources expended

	Education, Medical and Residential Care	Fundraising	Governance	2013	2012
	£'000	£'000	£'000	£'000	£'000
Staff costs	16,100	639	-	16,739	15,928
Other direct expenditure	4,394	113	-	4,507	4,701
Support staff costs	2,999	-	-	2,999	2,333
Support costs	624	-	10	634	667
Auditors remuneration:					
Audit services	-	-	21	21	21
Non audit services	-	-	-	-	4
Depreciation	1,287	-	-	1,287	1,288
2013 Total	25,404	752	31	26,187	24,942
2012 Total	24,347	563	32	24,942	

6 Total resources expended

Non-audit services relating to taxation advice amounting to £21,180 (2012 - £nil) have been incurred during the year and are held within other debtors as part of the professional fees incurred to date on the school new build project. Auditors remuneration is inclusive of value added tax.

7 Trustees' transactions

The Trustees do not receive any remuneration in respect of their services. Expenses reimbursed in line with the Trustees Expenses Policy were £6,114 (2012 - £1,668), the increase reflecting the greater geographic spread of Trustees and increase in meetings. Trustees indemnity insurance costs were £4,768 (2012 - £5,300).

8 Taxation

No liability to UK Corporation tax arises from these accounts as the activities of the charity are exempt under S505 ICTA 1988.

Notes forming part of the financial statements (cont)

9 Tangible assets

	Freehold land and buildings	Plant and machinery	Motor vehicles/ Tractors	Assets under Construction	Total
Group and company	£'000	£'000	£'000	£'000	£'000
Cost					
At 1 August 2012	22,569	774	256	-	23,599
Additions	-	32	-	1,753	1,785
At 31 July 2013	22,569	806	256	1,753	25,384
Depreciation					
At 1 August 2012	10,293	738	189	-	11,220
Provided for the year	1,245	21	21	-	1,287
At 31 July 2013	11,538	759	210	-	12,507
Net book value					
At 31 July 2013	11,031	47	46	1,753	12,877
At 31 July 2012	12,276	36	67	-	12,379

Freehold land and buildings have been included in the balance sheet at historic cost less the depreciation charged on the buildings. All assets are held for direct charitable use.

Notes forming part of the financial statements (cont)

10 Investments

	Group and Charity	
	2013	2012
	£'000	£'000
Market Value as at 1 August 2012	5,747	5,654
Additions	103	99
Net unrealised gains/(losses)	149	(6)
Market Value as at 31 July 2013	5,999	5,747

The historical cost of investments at 31 July 2013 is £5,769,000 (2012 - £5,666,000)

	Group and Charity	
	2013	2012
	£'000	£'000
The investments are analysed as follows:		
Building Society Deposits	3,417	3,320
Coutts Deposit Account	1,354	1,348
Coutts Investment Portfolio	1,228	1,079
	5,999	5,747
UK Equities	801	452
Overseas Equities	297	429
UK Fixed Interest	67	73
Overseas Hedge Funds	62	97
Cash on deposit in UK	4,772	4,696
Market Value as at 31 July 2013	5,999	5,747

The following investments comprise more than 5% of the market value of investments:

Coutts UK Equity Index Programme Ser 2	5%	5%
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11 Debtors

	Group		Charity	
	2013	2012	2013	2012
	£'000	£'000	£'000	£'000
Operating debtors	1,261	1,362	1,261	1,362
Other debtors	393	43	381	43
Prepayments	121	118	121	118
Accrued income	249	275	249	275
Amounts owed by subsidiary undertaking	-	-	16	-
	2,024	1,798	2,028	1,798

All amounts shown under debtors fall due for payment within one year.

Notes forming part of the financial statements (cont)

12 Creditors: amounts falling due within one year

	Group		Charity	
	2013	2012	2013	2012
	£'000	£'000	£'000	£'000
Operating creditors	24	154	24	154
Accruals and deferred income	782	647	781	647
Taxation and social security	-	1	-	1
	806	802	805	802

13 Pension schemes

St Piers Lingfield Retirement Benefits Scheme

The charity operates the St Piers Lingfield Retirement Benefits Scheme which is a defined benefit scheme now closed to new members. The last formal actuarial valuation of this scheme was carried out as at 5 April 2013 and the results of that valuation have been updated to 31 July 2013 by a qualified independent actuary.

The scheme was closed to new entrants on 7 April 2000, and as such the current service cost as a percentage of pensionable payroll is likely to increase as the membership ages, although it will be applied to a decreasing pensionable payroll.

Following the last completed actuarial valuation, the employer agreed to pay annual contributions from 1 September 2011 of 17% of members' pensionable salaries each year, plus payments to pay off the deficit of £332,000 per annum from 1 September 2011 to 31 March 2026 inclusive. The employer expects to pay £495,689 to the scheme during the accounting year beginning 1 August 2014.

The financial assumptions used by the actuary to calculate scheme liabilities under FRS 17 were as follows:

Assumptions	2013	2012
Rate of increase in salaries	2.00%	2.55%
Rate of increase in pensions in payments for current pensioners		
Pre 2005 benefits	3.40%	2.40%
Post 2005 benefits	2.50%	2.40%
Rate of increase in pension payments for future pensioners		
Pre 2005 benefits	4.10%	3.70%
Post 2005 benefits	2.50%	2.50%
Discount rate	4.60%	4.10%
Rate of increase for deferred pensioners pre 5 April 2009 pension	2.40%	1.30%
Inflation (RPI)	3.40%	2.30%
Inflation (CPI)	2.40%	1.30%

Notes forming part of the financial statements (cont)

13 Pension schemes (cont)

The mortality assumptions adopted at 31 July 2013 imply the following life expectancies at age 65:

Assumptions	2013	2012
Mortality (Pre retirement) - demographic	90%AMC00/100%AFC00	AMC00/AFC00
Mortality (Post retirement) - demographic	S1PA CMI_2012)M/F [1.00%] (yob)	S1PA CMI_2011_M/F [1.00%] (yob)
Male currently age 45	23.4 years	23.3 years
Female currently age 45	25.9 years	25.8 years
Male currently age 65	22.0 years	22.0 years
Female currently age 65	24.3 years	24.2 years

The overall expected return on assets assumption of 4.50% (3.03% in 2012) has been derived by calculating the weighted average of the expected rate of return for each asset class. The following approach has been used to determine the expected rate of return for each asset class:

Fixed interest securities	- current market yields
Equities	- net dividend yield on the FTSE All Share Index + inflation + dividend growth assumption of 1.5% less 0.5% expenses
Property	- expected equity return less 1.5%
Cash	- current Bank of England base rate
Scheme expenses	- allowance for deduction of 1.0%

	Value at 2013 assets £'000	% of total scheme	Value at 2012 assets £'000	% of total scheme
The assets in the scheme were:				
Equities	5,548	54%	4,586	48%
Bonds	1,374	13%	1,328	14%
Gilts	2,306	23%	2,564	27%
Cash	831	8%	927	10%
Other	164	2%	154	2%
Total market value of assets	10,223		9,559	
Present value of scheme liabilities	(14,460)		(13,956)	
Net pension liability	(4,237)		(4,397)	
The actual return on assets over the period was	750		358	

Notes forming part of the financial statements (cont)

13 Pension schemes (cont)

	2013	2012
	£'000	£'000

Analysis of changes in the value of the scheme liabilities over the year:

Opening present value of the defined benefit obligation	13,956	11,694
Service cost	145	144
Interest cost	562	616
Member contributions	79	87
Benefits paid	(725)	(368)
Actuarial losses	443	1,783
	14,460	13,956

Analysis of changes in the value of the scheme assets over the year:

Opening present value of the defined benefit obligation	9,559	8,807
Expected return on scheme assets	288	422
Actuarial losses	462	(64)
Employer contributions	560	675
Member contributions	79	87
Benefits paid	(725)	(368)
	10,223	9,559

	2013		2012	
	£'000	£'000	£'000	£'000

Analysis of the amounts charged to Statement of Financial Activities:

Current service cost	(145)		144	
Total service cost		(145)		(144)
Other finance income	(562)		(616)	
Expected return on pension scheme assets	288		422	
Net finance charge		(274)		(194)
Total pension cost charged to the Statement of Financial Activities		(419)		(338)

Analysis of actuarial (loss)/gain recognised in the Statement of Financial Activities:

Actual return less expected return on pension scheme assets 482		462		(64)
Experience gains and losses arising on the schemes liabilities		-		-
Changes in assumptions underlying the present value of the scheme liabilities		(443)		(1,783)
Total loss recognised in the Statement of Financial Activities		19		(1,847)

Notes forming part of the financial statements (cont)

13 Pension schemes (cont)

	2013	2012
	£'000	£'000
Movement in deficit during the year:		
(Deficit) in scheme at the beginning of the year	(4,397)	(2,887)
Movement in year:		
Current service cost	(145)	(144)
Net finance charge	(274)	(194)
Contributions	560	675
Actuarial loss	19	(1,847)
(Deficit) in scheme at end of year	(4,237)	(4,397)

	2013	2012	2011	2010	2009
	£'000	£'000	£'000	£'000	£'000

History of experience gains and losses

Market value of scheme assets	10,223	9,559	8,807	7,813	6,809
Value of scheme liabilities	14,460	13,956	11,694	10,622	9,753
Surplus/(deficit) in the scheme	(4,237)	(4,397)	(2,887)	(2,809)	(2,944)

Gains/(losses) arising on Scheme liabilities:

Due to experience	(534)	14	-	166	(575)
% of liabilities	(4%)	0%	0%	2%	6%
Due to change of basis	91	(1,797)	(620)	(722)	(613)
% of liabilities	1%	(13%)	(5%)	(7%)	6%

Experience gains/(losses):

Arising on Scheme assets	462	(64)	482	589	(817)
% of assets	5%	(1%)	5%	8%	(12%)

The amounts shown in the table above for the value of assets at the earliest date have not been restated to include quoted securities valued at bid price rather than mid-market price.

The cumulative amount of actuarial gains and losses recognised in the Statement of Recognised Gains and Losses (since 2002) within the Statement of Financial Activities are losses of £3,828,000.

Notes forming part of the financial statements (cont)

13 Pension schemes (cont)

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010). These regulations apply to teachers in schools that are maintained by local authorities and other educational establishments, including academies, in England and Wales. In addition teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership.

Membership is automatic for full-time teachers and lecturers and from 1 January 2007 automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

The Teachers' Pension Budgeting and Valuation Account

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer under arrangements governed by the above Act.

The Teachers' Pensions Regulations require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pensions' increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

Valuation of the Teachers' Pension Scheme

At the last valuation, the contribution rate to be paid into the TPS was assessed in two parts. First, a standard contribution rate (SCR) was determined. This is the contribution, expressed as a percentage of the salaries of teachers and lecturers in service or entering service during the period over which the contribution rate applies, which if it were paid over the entire active service of these teachers and lecturers would broadly defray the cost of benefits payable in respect of that service. Secondly, a supplementary contribution is payable if, as a result of the actuarial review, it is found that accumulated liabilities of the Account for benefits to past and present teachers, are not fully covered by standard contributions to be paid in future and by the notional fund built up from past contributions. The total contribution rate payable is the sum of the SCR and the supplementary contribution rate.

The last valuation of the TPS related to the period 1 April 2001 to 31 March 2004. The Government Actuary's report of October 2006 revealed that the total liabilities of the Scheme (pensions in payment and the estimated cost of future benefits) amounted to £166,500m. The value of the assets (estimated future contributions together with the proceeds from the notional investments held at that valuation date) was £163,240m. The assumed real rate of return was 3.5% in excess of prices and 2% in excess of earnings. The rate of real earnings growth was assumed to be 1.5%. The assumed gross rate of return was 6.5%. From 1 January 2007, the SCR was assessed at 19.75%, and the supplementary contribution rate was assessed to be 0.75% (to balance assets and liabilities as required by the regulations within 15 years). This resulted in a total contribution rate of 20.5%, which translated into an employee contribution rate of 6.4% and employer contribution rate of 14.1% payable.

Notes forming part of the financial statements (cont)

13 Pension schemes (cont)

Actuarial scheme valuations are dependent on assumptions about the value of future costs, the design of benefits and many other factors. Many of these assumptions are being considered as part of the work on the reformed TPS, as set out below. Scheme valuations therefore remain suspended. The Public Service Pensions Bill, which is being debated in the House of Commons, provides for future scheme valuations to be conducted in accordance with Treasury directions. The timing for the next valuation has still to be determined, but it is likely to be before the reformed schemes are introduced in 2015.

Teachers' Pension Scheme Changes

Lord Hutton published his final report in March 2011 and made recommendations about how pensions can be made sustainable and affordable, whilst remaining fair to the workforce and the taxpayer. The Government accepted Lord Hutton's recommendations as the basis for consultation and Ministers engaged in extensive discussions with trade unions and other representative bodies on reform of the TPS. Those discussions concluded on 9 March 2012 and the Department published a Proposed Final Agreement, setting out the design for a reformed TPS to be implemented from 1 April 2015.

The key provisions of the reformed scheme include: a pension based on career average earnings; an accrual rate of 1/57th; and a Normal Pension Age equal to State Pension Age, but with options to enable members to retire earlier or later than their Normal Pension Age. Importantly, pension benefits built up before 1 April 2015 will be fully protected.

In addition, the Proposed Final Agreement includes a Government commitment that those within 10 years of Normal Pension Age on 1 April 2012 will see no change to the age at which they can retire, and no decrease in the amount of pension they receive when they retire. There will also be further transitional protection, tapered over a three and a half year period, for people who would fall just outside of the 10 year protection.

In his interim report of October 2010, Lord Hutton recommended that short-term savings were also required, and that the only realistic way of achieving these was to increase member contributions. At the Spending Review 2010 the Government announced an average increase of 3.2 percentage points on the contribution rates by 2014-15. The increases were to be phased in from April 2012 on a 40:80:100% basis.

Under the definitions set out in Financial Reporting Standard (FRS 17) Retirement Benefits, the TPS is a multi-employer pension scheme. The academy is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, the charity has taken advantage of the exemption in FRS 17 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The charity has set out above the information available on the scheme.

Notes forming part of the financial statements (cont)

14 Restricted funds – group and charity

	As at 1 August 2012	Incoming resources	Resources expended and transfers	As at 31 July 2013
	£'000	£'000	£'000	£'000
Revenue				
Neville Childhood Epilepsy Centre	178	35	(84)	129
Big Lottery Funding – Volunteer Project	1	-	(1)	-
Big Lottery Project – CEIS	28	81	(93)	16
National Services Programmes	263	64	(198)	129
Epilepsy Infancy Study	-	126	-	126
School New Build Capital Appeal Fund	502	1,093	(47)	1,548
Other funds	818	893	(774)	937
Restricted funds wholly represented by net current assets	1,790	2,292	(1,197)	2,885
Capital				
Jubilee House	208	-	(30)	178
Neville Childhood Epilepsy Centre	3,842	-	(200)	3,642
Main Hall	308	-	(22)	286
Restricted funds wholly represented by fixed assets	4,358	-	(252)	4,106
	6,148	2,292	(1,449)	6,991

Fund accounting

Where funds are received for specific purposes set out by the donor or implied by the terms of appeal, these are shown as restricted income in the statement of financial activities. Expenditure for the purposes specified is applied against the income and any amounts unexpended at the balance sheet date are shown within restricted funds. Amounts used to purchase tangible fixed assets are transferred to funds representing functional fixed assets at the time the assets are acquired.

Capital Funds

These three projects were completed between 2003-2012 and the amount of the capital expenditure which was raised by fundraising is now being depreciated.

School New Build

This represents monies raised to date to part fund the building of a new school on the campus.

Notes forming part of the financial statements (cont)

15 Unrestricted funds

	As at 1 August 2012	Incoming resources	Resources expended and transfers	As at 31 July 2013
Group	£'000	£'000	£'000	£'000
Designated funds				
Building Fund	3,026	-	(732)	2,294
Undesignated funds				
Funds representing functional fixed assets	8,021	-	750	8,771
Free reserves	4,875	540	(208)	5,207
Pension reserve	(4,397)	160	-	(4,237)
Total unrestricted funds	11,525	700	(190)	12,035
Charity	£'000	£'000	£'000	£'000
Designated funds				
Building Fund	3,026	-	(732)	2,294
Undesignated funds				
Funds representing functional fixed assets and amount owed from subsidiary company	8,021	-	766	8,787
Free reserves	4,875	541	(224)	5,192
Pension reserve	(4,397)	160	-	(4,237)
Total unrestricted funds	11,525	701	(190)	12,036

Fund accounting

The Trustees, at their discretion, may set aside funds to cover specific future costs. Such funds are shown as designated funds within unrestricted funds. Where the Trustees decide such funds are no longer required for the purposes intended, they may be released by transfer to the free reserves fund.

Functional fixed assets

This represents the fixed assets used to provide the charitable activities separately identified in order to clearly identify the free reserves of the charity.

Designated Building fund

As per the Trustees Report this has been set up to hold the operating surplus generated to fund the capital works as per the Capital Expenditure Programme approved by the Trustees. The net requirement, after grant and fundraising receipts is anticipated to be £7m in the period to the end of the 2017 financial year.

Notes forming part of the financial statements (cont)

16 Net cash inflow from operating activities and current asset and liability movement

	2013	2012
	£'000	£'000
(a) Net cash inflow from operating activities		
Net incoming resources	1,185	(782)
Adjustment for pension funding	(141)	(337)
Depreciation	1,287	1,288
Investment income	(112)	(108)
Gain on disposal of fixed assets	(497)	-
Net cash inflow from operating activities	1,722	61
(b) Movement in current assets and liabilities		
Decrease in stocks	-	20
Increase in debtors	(226)	(799)
Increase/(decrease) in creditors	4	(524)
	(222)	(1,303)

17 Capital commitments

	2013	2012
	£'000	£'000
Contractual – Design Stage Work	340	280
Authorised but not yet contractual	150	-
	490	280

Notes forming part of the financial statements (cont)

18 Subsidiary company

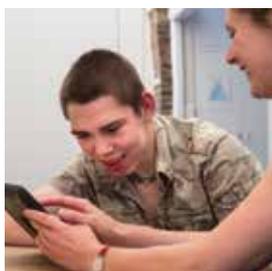
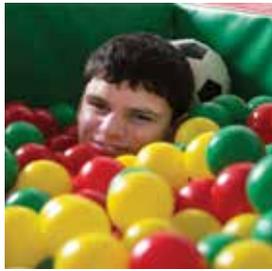
The charity owns the whole of the issued ordinary share capital of St Piers (Services) Limited, a company registered in England. The subsidiary is used for non-primary purpose trading activities, namely to develop facilities for disabled children. The subsidiary company has prepared its financial statements for the year to 31 March 2013. As this year-end is more than three months from the year-end of NYCPE, interim financial statements have been used incorporating the results of the subsidiary company for the period from 1 August 2012 to 31 July 2013. All activities have been consolidated on a line by line basis in the SOFA. The results below are for the year to 31 July 2013.

	2013	2012
	£'000	£'000
Turnover	-	-
Cost of sales/administrative expenses	(1)	(1)
Net loss	(1)	(1)
The aggregate of the assets, liabilities and funds was:		
Assets	16	1
Liabilities	(475)	(459)
	(459)	(458)

19 Results of the parent charity

Included in the consolidated statement of financial activities are the following amounts in respect of the charity:

	2013	2012
	£'000	£'000
Total incoming resources	27,372	24,160
Total resources expended	(26,186)	(24,942)
Net gain/(loss) on investment assets	149	(6)
Actuarial gain/(loss) on defined benefit pension scheme	19	(1,847)
Net movement in funds	1,354	(2,635)



With special thanks to

Big Lottery Fund

Charles Wolfson Charitable Trust

Childwick Trust

CHK Charities

Cristina Stenbeck

Eisai Europe Ltd

Esmee Fairbairn Foundation

Fidelity UK Foundation

Gerald Ronson Foundation

Goldmark Trust

James Lewis Foundation

Land Securities

Mrs Barbara Abbott

Next Plc

Peter Harrison Foundation

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Special Products

Surrey County Council Community
Improvements Fund

Swire Charitable Trust

Variety Club Golf Society

Wates Family Enterprise Trust

Welton Foundation

Westminster Foundation

**For their generous support as major
donors in the year to 31 July 2013**

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Young Epilepsy Helpline

01342 832242 (Monday – Friday, 9am – 1pm)

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Young Epilepsy is the operating name of The National Centre for Young People with Epilepsy. Registered Charity No: 311877 (England and Wales).