

# Child and Adult Protection and Safeguarding Policy

**Young Epilepsy is committed to safeguarding and promoting the welfare of children, young people and adults at risk and expects all staff and volunteers to share this commitment.**

This policy has been developed in accordance with the principles established by the Children Acts 1989 and 2004; the Education Act 2002, and in line with statutory guidance: 'Working Together to Safeguard Children' 2018, Revised Safeguarding Statutory Guidance 'Framework for the Assessment of Children in Need and their Families' 2000, 'What to do if You are Worried a Child is Being Abused' 2015. The policy also reflects, both statutory guidance 'Keeping Children Safe in Education' 2020 (KCSIE), and Surrey Safeguarding Children Partnership (SSCP) Procedures.

Young Epilepsy recognises its moral and statutory responsibility under the relevant legislation and guidance to safeguard and promote the welfare of all our students. Trustees and Governors have absolute accountability to ensure that the appropriate procedures are in place and are being followed. The policy also informs parents and carer how we will safeguard the students whilst they are in our care.

It is the duty and responsibility of every member of staff, Trustee, Governor and volunteer to ensure that they are familiar with the Safeguarding Policy and Procedures. It is also their duty to intervene if they witness a student at Young Epilepsy being abused, and to report immediately any concerns about a student's safety or wellbeing to the appropriate Designated Safeguarding Lead (DSL). If there is any doubt about whether it is a concern or not, staff should report the issue and seek guidance.

All staff, Trustees, Governors, volunteers and visitors must rigorously adhere to the procedures that implement this policy making sure that the appropriate action is taken immediately where it is alleged that any student has suffered from, or is at risk of, significant harm whether at Young Epilepsy or outside of the charity.

The paramount concern, at all times, will be the best interests and safety of the children and adults at risk.

Young Epilepsy will:

- protect students from abuse and harm, and promote their welfare
- ensure staff understand and can recognise and respond to different types of abuse and harm
- ensure staff, Trustees, Governors, volunteers and visitors are aware of their own responsibilities under the Safeguarding Procedure, and how to report concerns
- ensure staff are aware of the role of the Safeguarding Team
- provide support for staff who report concerns and for students who are identified as suffering, or at risk of suffering, significant harm.

Better futures for young lives with epilepsy and associated conditions

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**This policy is agreed by the Trust Board and will be implemented by all departments.**

**Signed:**

**Date:**

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**Chief Executive**

Date of review: 1 October 2020  
Date of next review 1 October 2021

**Signed:**

**Date:** .....

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**Chair of Trustee Board**

Date of review: 1 October 2020  
Date of next review: 1 October 2021  
Author: Gill Walters